



**Regular In-Person Meeting
October 3rd and 4th, 2015**

Members present: Rina Arseneault, Stéphanie Beaulieu, Jody Dallaire (Co-Chair), Line Doiron, Jewell Mitchell, Sylvie Morin, Kim Nash-McKinley, Jennifer Richard (Co-Chair), Noëlla Richard, Wendy Robbins, Phylomène Zangio

Members absent: Joanne Britton, Paulette Sonier-Rioux, Sussex Committee for the Prevention of Family Violence

Ex-Officio Members present: Jocelyne Mills, Beth Lyons (Recording Secretary)

Next meeting: Extra in-person meeting February 20th & 21st, 2016, Moncton

AGENDA

- 1. Welcome***
- 2. Additions to and adoption of agenda***
- 3. Team Building Workshop***
- 4. Consent items (adoption of June and September minutes)**
- 5. For Discussion/Decision**
 - Mandate, mission, vision, strategic directions
 - Relationship protocol
 - Operating standards
 - Emergency decisions
 - Membership
 - Issue analysis
 - Austerity
 - Childcare
 - Agencies, boards, and commissions
 - LGBTQQA2S inclusion
 - Reproductive justice
 - Strategic plan
 - Staff hiring
 - Meeting with Premier
- 6. Other**
- 7. Closing**

* Indicates agenda item was in camera (i.e. J. Mills was not present).

MEETING

- 1. Welcome***
 - Co-Chairs welcomed the members.



2. Additions to and adoption of agenda*

- Consensus to add physician assisted death, sexual assault (with focus on sexual assault on campus), and Member Claims Guidelines to the agenda under Other.
- A number of items under for Discussion/Decision were rearranged or omitted during the course of the meeting in response to members leaving early.

3. Team Building Workshop*

- Consultant Kathleen Howard led the Forum in a workshop on leadership, generative conversations, and creating safer spaces.

4. Consent items (adoption of June and September minutes)

- Consensus to adopt without changes.

5. For Discussion/Decision

- Mandate, mission, vision, strategic directions
 - Consensus to adopt with changes identified during discussion implemented.
- Relationship Protocol
 - Consensus to adopt with changes identified during discussions implemented, including New Brunswick Women's Council as a name. Note: J. Dallaire and J. Richard excused themselves from the meeting room during discussion relating to Co-Chair compensation.
Actions: J. Mills to identify process required to raise ceiling of annual Co-Chair compensation; to ascertain whether the Advisory Council on the Status of Women Act has been rescinded; to ascertain whether minors can sit on agencies, boards, or commissions.
- Operating Standards
 - Consensus to adopt with changes identified during discussion implemented.
- Emergency Decisions
 - Consensus to refer to use term "Urgent Decisions."
 - Consensus that significant decisions are to be made at in-person meetings whenever possible. Consensus that when significant decisions must be made between in-person meetings:
 - they will be made via teleconference;
 - where not all members can attend the teleconference meeting, those absent will be contacted to provide them with an opportunity to discuss and offer their input (i.e. consensus in a teleconference meeting without all members is not a decision of the Forum until absent members have been contacted and support the decision);



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- if needed, subsequent teleconference meetings will be held to achieve consensus (i.e. if member absent from the initial call has concerns or is in opposition to the decision, or if she wishes to propose alternative options).
- Consensus to create a committee tasked with rapidly developing responses to emerging issues the Forum does not have existing positions on. **Action:** B. Lyons to develop terms of reference for committee.
- Membership
 - Consensus that the Forum has no standing members, no lifetime term limits, no breaks required between terms, and no automatic reappointments.
 - Consensus that the call for expressions of interest and accompanying form will be tailored to the Forum; that the review of expressions of interest be based on an evaluation tool focused on potential contribution and commitment; that the Governance Committee be tasked with developing the expression of interest call and form, and the evaluation tool. **Action:** Governance Committee to develop expression of interest call and form and the evaluation tool
 - Consensus that the nominating committee will include both Co-Chairs, the Executive Director (ex-officio) and two external members. Consensus reached on a short list of individuals to approach as potential external members for the 2016 call for membership. **Action:** Co-Chairs to approach potential external members.
- Issue Analysis
 - Child care: consensus that B. Lyons will draft the Forum's brief to the Child Care Task Force with support from Co-Chairs and that the brief:
 - will identify that early learning and child care (ELCC) is a gender-based issue because most private ELCC facility owners are women; most ELCC workers are women; and ELCC is critical for women's participation in the workforce;
 - will not recommend a specific model of ELCC but will recommend that ELCC be treated as infrastructure requiring increased public investment;
 - will advise that changes to ELCC can destabilize the sector and result in negative consequences.
 - Austerity: consensus to send a letter to the Strategic Program Review secretariat on the need for intersectional gender-based analysis to be included in the review. Consensus to pursue research on austerity and women/gender-based analysis within the context of the Strategic Program Review and recent decisions made by government.



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- Abortion: consensus that on abortion access in New Brunswick, Forum focuses are:
 - increasing hospital access to abortion services, with consideration to equitable regional access;
 - public funding for abortions performed at Clinic 554 for New Brunswick residents;
 - ensuring mifepristone has a unique billing code so that physicians can bill their fees to the province and not patients;
 - strategically sharing Forum research and positions on abortion access with key stakeholders and potential advocates.

6. Other

- Consensus that the revised Member Claim Guidelines be adopted. Note: J. Dallaire and J. Richard excused themselves from the meeting room during discussion relating to Co-Chair compensation. **Action:** Members to track their time to inform future discussion on compensation.
- Consensus to proceed with hiring 3 additional staff members (administrative support, research and policy, and communications/public engagement areas of work) in the 2015-2016 fiscal year with B. Lyons, the Co-Chairs, and a Government of New Brunswick human resources staffer as the hiring committee.
- Consensus to proceed with an additional in-person meeting in the 2015-2016 fiscal year (February 20th and 21st in Moncton). **Action:** B. Lyons to poll members for a storm date.

End of Meeting, 12pm.

Circulated to Members for revision: November 13, 2015.

Adopted by members _____, 2015.