



Conference Call

March 26, 2020 – 6:05 p.m. – 7:45 p.m.

Members present: Joanne Britton, Jody Dallaire (co-chair), Nelly Dennene, Darlene Doiron, Amanda LeBlanc, Mayme Lefurgey, Myriam Mekni, Michèle Nadeau, Madeleine Nickerson, Jennifer Richard (co-chair), and Noëlla Richard

Members absent: Martine Marchand, Patricia Morris, Louisa Seales, and Constance Sewell

Ex-Officio members present: Beth Lyons (executive director)

Ex-Officio members absent: Jocelyne Mills (assistant deputy minister, Women's Equality Branch)

Staff present: Linda Landry-Guimond (recording secretary)

Next meeting: April 18, 2020 (10 a.m. – 12 p.m.)

AGENDA

1. **Welcome**
2. **Addition to/adoption of agenda**
3. **Update on the office functions**
4. **Members' needs and capacities**
5. **Council response to COVID-19**
6. **Strategic planning**
7. **Closing**

MEETING

1. **Welcome/opening round**
 - J. Richard led an opening round.
2. **Addition to/adoption of agenda**
 - **Consensus** reached to adopt the agenda.
3. **Update on the office functions**
 - B. Lyons provided information on operations during COVID-19 (e.g. staff capacity and access to resources that may be limited due to government's essential services focus).
4. **Members' needs and capacities**
 - Members provided information on their needs and capacities at this time and expressed a preference for engagement via phone calls/virtual meetings over a high volume of email.



5. Council response to COVID-19

- Members discussed what the council is uniquely positioned to do that would be useful and that there is capacity to do in relation to COVID-19. **Consensus** reached that the council would focus on gathering information on gender-based impacts of the pandemic and preparing to do gender-based analysis rather than issuing anything public at this time.
- **Consensus** on holding the next meeting on April 18th from 10am-12pm.

6. Strategic planning

- B. Lyons requested a decision from members on allocating a maximum of \$20 000 in 2020-2021 to continue working with consultants on strategic planning for the council (she explained that as there was not yet a 2020-2021 work plan or internal line-by-line budget due to COVID-19 she wanted members approval on this expenditure). **Consensus** that B. Lyons may proceed with using up to \$20 000 in 2020-2021 to continue to work with consultants currently engaged on strategic planning work.

7. Closing

- J. Richard closed the meeting.

Meeting adjourned at 7:45pm.

Distributed to members for review January 19, 2021.

Adopted (i.e. members notified that no changes were requested): February 9, 2021.