



**Regular In-Person Meeting  
October 5 & 6, 2019**

**Members present:** Joanne Britton, Jody Dallaire (co-chair), Nelly Dennene (via teleconference, Oct. 5 only), Darlene Doiron, Amanda LeBlanc, Mayme Lefurgey, Martine Marchand (joined the afternoon on Oct. 5<sup>th</sup> at item 3.3), Myriam Mekni, Patricia Morris, Michèle Nadeau, Madeleine Nickerson, Jennifer Richard (co-chair), Noëlla Richard, Louisa Seales, and Constance Sewell (left early – morning of Oct. 6<sup>th</sup> during item 3.8).

**Ex-officio members present:** Beth Lyons (executive director) and Jocelyne Mills (assistant deputy minister, Women's Equality)

**Guests:** Nick Scott, Innovation and Design Services; Nicole McCarty and Martine Stewart, Women's Equality Branch

**Staff present:** Jennifer Dickison, Linda Landry-Guimond (recording secretary), and Melissa Wah

**Next meeting:** April 18 & 19, 2020

**AGENDA**

- 1. Welcome / opening round**
- 2. Addition to and adoption of agenda**
- 3. Items for discussion / decision**
  - 3.1 Open government presentation
  - 3.2 Gender-based analysis in GNB
  - 3.3 Member updates
  - 3.4 Executive director's report
  - 3.5 Finance
    - 3.5.1 Review of 2018-2019 spending
    - 3.5.2 2019-2020 spending to date
    - 3.5.3 2020-2021 budget proposal
  - 3.6 Upcoming membership work
  - 3.7 Guiding document on decision making
  - 3.8 In-camera session
- 4. Other business**
- 5. Closing**



## MEETING

### 1. Welcome / Opening round

- J. Richard welcomed members, mentioned that it was taking place on Wolastoqiyik Territory and led an opening round.

### 2. Addition to and adoption of agenda

- **Consensus** to adopt the agenda with changes to item numbering in the French version.

### 3. Items for discussion / decision

#### 3.1 Open government presentation

- Presentation by Nick Scott, Executive Director, Innovation and Design Services Unit.

#### 3.2 Gender-based analysis in GNB

- Presentation by Jocelyne Mills, assistant deputy minister, Nicole McCarty, and Martine Stewart, directors, Women's Equality Branch. Members were advised they could share the presentation with the organizations they represent and were asked that any feedback be provided to the branch.

#### 3.3 Member updates

- Members had an opportunity to ask questions about information circulated about members' activities. J. Dallaire provided an update on her attendance at the Women Deliver conference in June in Vancouver that was funded by the council's members financial support policy.

#### 3.4 Executive director's report

- Members had an opportunity to ask questions about work done since April 26<sup>th</sup>.

#### 3.5 Finance

##### 3.5.1 Review of 2018-2019 spending

- Members had an opportunity to ask questions about the final report on council spending in 2018-2019.

##### 3.5.2 2019-2020 spending to date

- Members had an opportunity to ask questions about council spending in 2019-2020. Members confirmed they find the commentary provided by the Finance Committee to accompanying the budget documents are useful.

##### 3.5.3 2020-2021 budget proposal

- **Consensus** reached to adopt the 2020-2021 budget submission prepared by the Finance Committee that would request an increase of \$32 000. **Action item:** Define what constitutes a "significant investment" in the context of the Finance Committee's mandate.



### 3.6 Upcoming membership work

- Members were reminded that J. Dallaire's co-chairing term is slated to end in spring 2020, but she will stay on until fall 2020 to accommodate the 2020 call for membership process (J. Richard's co-chairing term ends in spring 2021) and that a new primarily French speaking co-chair will need to be selected at that time.
- **Action item:** members to identify potential external members for the Membership Recommendation Committee for the 2020 call for membership process.
- **Consensus** the renewal/update of the strategic directions (which are set to expire in 2020) will be revisited in April after the Issues Committee has begun work on a long-term vision. The open government model is to be considered in the work on the directions.
- **Consensus** that an annual membership self-evaluation will be added to the operating standards.

### 3.7 Guiding document on decision-making

- The members provided the feedback and direction on the draft guiding document that had been requested by B. Lyons in advance of the meeting. **Consensus** to adopt the document with the following changes to the section on in person meetings vs. conference calls vs. emails:
  - when members are going to be absent from meetings, the onus is on them to reach out to the co-chairs in to share their perspective on agenda items so that the co-chairs can represent their views in the meeting; and
  - decisions made during meetings (in person and conference calls) only need to be confirmed with absent members if there was no notice before the meeting that the decision was to be made (i.e. if the decision was either added to the agenda or emerged in discussion during the meeting).

**Action item:** these changes will also be made to the membership guiding document.

### 3.8 In-camera session.

## 4. Other business

- **Consensus** that the council will engage the issue of nursing home challenges. **Action item:** staff to consider focusing the next Resonate information sheet on care work.

## 5. Closing

- J. Dallaire led a closing round.

**Meeting adjourned at 12:10 p.m. on October 6, 2019.**

**Distributed to members for review January 19, 2021.**

**Adopted (i.e. members notified that no changes were requested): February 9, 2021.**