



**Regular In-Person Meeting
March 24 & 25, 2018**

Members present: Lyne Chantal Boudreau, Joanne Britton, Jody Dallaire (co-chair), Line Doiron, Martine Marchand, Jewell Mitchell (co-chair), Patricia Morris, Madeleine Nickerson, Jennifer Richard, Noëlla Richard, Louisa Seales, Paulette Sonier Rioux, Constance Sewell, Madhu Verma,

Members absent: Chief Wendy Wetteland

Ex-Officio members present: Beth Lyons (Executive Director), Jocelyne Mills (ADM – Women's Equality)

Guests present: Joan Millea and granddaughter

Staff present: Linda Landry-Guimond (Recording Secretary), Erin Whitmore

Next meeting: May 26 & 27, 2018

AGENDA

1. Welcome / Opening round

- 1.1 Welcome
- 1.2 Opening round

2. Additions to and adoption of agenda

3. Items for discussion / decision

- 3.1 Executive Director's report
- 3.2 Members' updates
- 3.3 Emerging issues
- 3.4 Report on delivery of annual plan 2017-2018
- 3.5 Resonate
- 3.6 Strategic directions and updated outcomes 2018-2020
- 3.7 Annual plan 2018-2019
- 3.8 Co-chairs
 - 3.8.1 Document on role and responsibilities of co-chairs
 - 3.8.2 Discussion of timing of co-chair selection for 2018
- 3.9 Finance
 - 3.9.1 Proposed changes to the membership claims guidelines
 - 3.9.2 Spending 2017-2018
 - 3.9.3 Budget 2018-2019
- 3.10 Member engagement



4. Other business

5. Closing

- 5.1 Review of decisions and action items
- 5.2 Evaluation
- 5.3 Closing round

MEETING

1. Welcome/Opening round

- 1.1 Welcome

- J. Mitchell welcomed Elsipogtog Elder Joan Millea and granddaughter to open the meeting on unceded Mik'maq territory. J. Millea offered comments and the "Strong Woman" song.

- 1.2 Opening round

- The co-chairs welcomed members and led an opening round.

2. Additions to and adoption of agenda

- **Consensus** to adopt.

3. Items for discussion / decision

- 3.1 Executive Director's report

- B. Lyons provided a summary of work accomplished since November 2017, as well as a review of the council's compliance with its operating standards, and answered questions from members.

- 3.2 Members' updates

- L.C. Boudreau shared information regarding the Regroupement féministe du Nouveau-Brunswick's Semaine de conscientisation à l'égalité des genres « En 2018 je m'affiche! » and invited members to visit the organization's web site to fill out a survey before end of March. She also discussed three ongoing projects. M. Nickerson provided an update on midwifery and on stand-alone practice that opened in Fredericton. J. Britton discussed various projects that the Saint John Women's Empowerment Network is engaged in. J. Mills provided update on government's work regarding pay equity, implementation of the *Intimate Partner Violence Intervention Act*, the strategy on violence against Aboriginal women, changes to the *Insurance Act* and changes to the Women's Equality Branch's budget for 2018-2019.



- **3.3 Emerging Issues**

- J. Britton discussed wages for support workers and recent government announcements of investments in this area. **Action:** J. Mills to share back with the council what the investment means on a per worker basis as well as how many care provider companies employ fifty or more staff. J. Britton also discussed continuing financial barriers to accessing childcare. M. Nickerson provided update on women in trades and related mentorship programs. M. Verma discussed challenges immigrants face in relation to employment and discrimination.

- **3.4 Report on delivery of annual plan 2017-2018**

- B. Lyons provided information on the delivery of the 2017-2018 annual plan.

- **3.5 Resonate**

- E. Whitmore provided an overview of the engagement initiative's data collection and analysis process. She presented findings identified to date and elements of the microsite being developed to share them widely. E. Whitmore and B. Lyons answered questions from members.

- **3.6 Strategic directions and updated outcomes 2018-2020**

- **Consensus** to adopt.

- **3.7 Annual plan 2018-2019**

- **Consensus** reached to adopt 2018-2019 annual plan with recognition it will evolve as a staff team is hired. **Action:** Members will be asked to support the call for membership process by sharing and promoting the call.

- **3.8 Co-chairs**

- **3.8.1 Document on role and responsibilities of co-chairs**

- **Consensus** reached on adopting to add to the guiding document on membership with the addition of a reference to facilitating consensus-based decision making. **Action:** B. Lyons to circulate updated document.

- **3.8.2 Discussion of timing of co-chair selection for 2018**

- **Consensus** reached that the co-chair selection process will take place at the fall 2018 meeting and that J. Dallaire's term as co-chair will extend until that time (so long as the Coalition for Pay Equity, which she represents, remains a member).



• **3.9 Finance**

○ **3.9.1 Proposed changes to the membership claims guidelines**

- **Consensus** to add reference to a \$4 000 annual limit per member in per diem claims. **Consensus** reached add reference to members having the option to claim a per diem for a day of preparation for in-person meetings. **Action:** B. Lyons to circulate updated document.
- J. Dallaire and J. Mitchell left the meeting while changes to per diem claims for co-chairs was discussed. **Consensus** on proposal in principle. **Action:** At the next council meeting, the Governance and Finance Committees will present proposed changes with greater detail and for implementation at that time.

○ **3.9.2 Spending 2017-2018**

- B. Lyons presented 2017-2018 spending to date and year end projections.

○ **3.9.3 Budget 2018-2019**

- **Consensus** to adopt Budget 2018-2019.

• **3.10 Member engagement**

- Members discussed usefulness of prepared materials, information sharing between meetings, and the onboarding process for new members. **Action:** Members to provide feedback to B. Lyons on how to ensure her report is useful to them, how to best provide them with other information between meetings, usefulness of compliance and delivery reports.

4. Other business

- None.

5. Closing

- Meeting adjourned at 12:08pm on March 25, 2018.

Distributed to members for review on May 3. Adopted (no changes requested by deadline of May 11.)